



ACT | BLA FRINGE GRANTS

Application Guidelines

Submit a brief letter of enquiry to the ACT office in order to determine whether your request is in line with the current focus areas and criteria of the ACT | BLA FRINGE GRANTS Programme. **Your letter should be no more than three A4 pages and must include the following information:**

1. Festival name and description (maximum 150 words)
2. Festival website (if applicable)
3. Festival dates
4. Region in which the festival will take place in 2010
5. Number of years the festival has been running
6. Estimated number of productions/events hosted annually
7. Estimated number of participants annually
8. Estimated audience attendance annually
9. Overall festival budget and funding secured for 2010
10. Name and designation of contact person and contact details including e-mail, landline, cell number, fax number, physical address and postal address

Letters of enquiry should be sent via e-mail to online@act.org.za with **ACT | BLA FRINGE GRANTS** in the subject line.

- DO NOT submit annexures such as videos, books, art works, compact discs
- DO NOT submit duplicates of your application
- DO NOT submit more information than requested
- Should we require any additional information you will be contacted. Visual material of the work (DVD, CD etc.) and additional information for review by the ACT Board of Trustees may be requested at a later stage.
- **If your application does not comply with these guidelines we will be unable to process your enquiry and your application WILL NOT BE CONSIDERED.**

Allow at least two weeks for the ACT office to acknowledge receipt of your letter of enquiry. Note that only successful applicants will be contacted.

The closing date for applications is Monday 22 February 2010.

The decision of the ACT Board of Trustees with regard to all applications is final and no further correspondence will be entered into.